

## **Financial Policies**

Please read the following and indicate your understanding of the financial policies by signing below. A parent or guardian must sign for a client who is under 18 years of age.

**Session Fees:** All sessions are billed at \$160.00 for a 50–60-minute session. The fee is the same for talk therapy with or without neurofeedback and regardless of age or number of participants (child, individual, couples, family).

**Payment Methods:** Major credit/debit cards are preferred, but we do accept payment in the form of cash or personal check. Payment is due at the time of service. We require credit/debit card information to begin services. This information will be kept securely on file.

**Insurance:** We are out of network non-participating providers on all insurance. At your preference, we will file your claim. Any allowable reimbursement will go directly to you from your insurance company. It is your responsibility to follow up on any claims.

Late Cancellations and Missed Appointments: We offer reminder texts as a courtesy; however, we request you keep track of your appointments. We have a 24-hour advance notice cancellation policy. All missed appointments without notice, except in cases inclement weather or illness, incur the full session rate and will be charged to your credit or debit card on file. Your insurance will not reimburse this cost.

**Reports and Court:** If you request a report, there will be a charge for the report depending on the length. There is a separate fee schedule for testifying in court and for depositions.

**Credit/Debit Card Information:** Amend requires that a card is kept on file.

Amend will keep your credit card information on file in our secure system. Only the last 4 digits of your credit card are saved. Your card will be charged for each session at the time of service. If you prefer to pay my another means please contact the office.

My signature below indicates that I understand and agree with these financial policies.

Signature of Client/Parent/Legal Guardian: \_\_\_\_\_

Date: \_\_\_\_\_